



## Pinellas County Intergroup Central Office

### Intergroup Minutes

## INTERGROUP MEETING MINUTES

June 21, 2010

The meeting was called to order at 7:02 with a moment of silence followed by the Serenity Prayer.

Officers Present:

Tom H., Chairman

Jim H., Secretary

Virginia M., Treasurer

Officers Absent:

Luis T., Vice Chair

Steering Committee Members present:

Paul S., Central Office Manager

Sue Z., IG Liaison to District

Rosie, Anniversary Dinner Chair

Bennett S, Web Site Chair

Mary Ann G., Plain and Straight Chair

Joe R., Office Maintenance Chair

Steering Committee Members absent:

Angela L., Helpline Chair

Melody B., Unity Meeting Chair

Robert P., Where and When Chair

Pat M., Gratitude Dinner Chair

Picnic Chair, Open

INTERGROUP REPRESENTATIVES PRESENT:

Voting: 41

New: 4 Rep:

Bret B., After Work Group

Charley, Hopeful Group

Deborah O'H., Women Stepping Up Group

Non-Voting: 5

New: 0 Alternate Rep:

Total 46

Reading of May's Intergroup meeting minutes.

Date on page one is incorrect. It will be corrected in the final minutes on the web.

Fred, Third Tradition Group made a MOTION to accept the minutes with the correction.

Kelly, Back Porch Lunch Bunch Group, SECONDED the motion

All in favor – the motion PASSED

**Chairperson's opening Remarks – Tom H. Chairperson** – My first visit to Central Office was to attend a noon meeting of a group called the "Back Porch Lunch Bunch". The group met in an upstairs room. As I recall the room was sort of dark. The floors were covered with dark brown carpeting, the walls were covered with inexpensive simulated wood paneling, and overhead was a nicotine covered acoustical tile ceiling. There were usually 10 to 15 people in attendance; one of the attendees would consent to lead a discussion meeting. I attended these meetings for several weeks when I was between jobs in early 1991. The Back Porch Lunch Bunch has since moved on to much larger and nicer facilities. While the upstairs at Central Office has been used by some committees, because of limited accessibility it had become a storage place for no longer useful items. We currently rent approximately 1100 square feet of space, on two floors, at a very favorable rate. Unfortunately we only use the first floor (550 sq. ft.) of our facility to conduct our business, and we have outgrown that.

A plan was devised and approved by Intergroup to re-model our Central Office, to fully utilize the space we have available to us. The plan includes removing the old carpet both upstairs and down and replacing it with ceramic tile downstairs, and a combination of laminate and vinyl flooring upstairs. We are installing drywall in some areas, and patching and painting walls in other areas. Ceiling tiles are being replaced as necessary.

When complete we will have a refurbished reception and book storage area located in the front part of the

building where it is currently located. The back portion of the first floor will become a handicapped accessible conference room available to various A.A. committees whenever they meet. The upstairs will house an administrative office, and a very well organized, and secure inventory storage area. This work is being done by a dedicated team of A.A. volunteers, and paid professionals as required.

As this is written, the second floor renovations are nearing completion. Our goal is to have the second floor completely done by our next physical inventory scheduled for June 25th. We are planning an open house when all of our renovations are complete by the end of August 2010.

**Treasurer's Report – Virginia M.** - Total income was \$9,274.89. Our monthly cost of Goods Sold was \$5,259.67 and our total expenses were \$5,566.28. That leaves a net income \$(1,551.06).

**Balance Sheet as of May 31, 2010**

May 31, 10

<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
103 · Checking Account	3,012.35
104 · Savings Account	12,316.29
106 · Petty Cash	0.29
<b>Total Checking/Savings</b>	<u>15,328.93</u>
Accounts Receivable	
105 · Accounts Receivable	20.75
<b>Total Accounts Receivable</b>	<u>20.75</u>
Other Current Assets	
120 · Inventory Asset	20,010.35
<b>Total Other Current Assets</b>	<u>20,010.35</u>
<b>Total Current Assets</b>	<u>35,360.03</u>
<b>Fixed Assets</b>	
222 · Equipment & Machinery	810.50
224 · Furniture & Fixtures	5,711.25
228 · Leasehold Improvements	1,245.93
233 · Accumulated Depr.Equip&Mach	(810.50)
239 · Accum.Amort.Leasehold Improve	(1,245.93)
<b>Total Fixed Assets</b>	<u>5,711.25</u>
<b>TOTAL ASSETS</b>	<u><u>41,071.28</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
305 · Sales Tax Payable	318.57
310 · Payroll Liabilities	
350 · Fica W/H Payable	372.12
351 · Federal W/H Payable	289.55
352 · Suta Payable	103.77
<b>Total 310 · Payroll Liabilities</b>	<u>765.44</u>
<b>Total Other Current Liabilities</b>	<u>1,084.01</u>
<b>Total Current Liabilities</b>	<u>1,084.01</u>
<b>Total Liabilities</b>	1,084.01
<b>Equity</b>	
565 · Fund Balance	49,025.08
Net Income	(9,037.81)
<b>Total Equity</b>	<u>39,987.27</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>41,071.28</u></u>

**Profit and Loss as of May 31, 2010**

	Current Month	Prior Year Month	Current YTD	Prior Year YTD
	May 10	May 09	Jan - May 10	Jan - May 09
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
600 · C.O. Revenue				
601A · Group Contributions	2,549.26	2,745.67	16,733.75	16,842.73
601B · Unity Meeting	221.12	259.25	1,148.00	1,000.68
601C · Miscellaneous Contributions			206.53	289.00
601D · Birthday Plan			20.00	20.00
602 · AAWS Sales	3,341.67	3,435.05	19,171.26	18,124.20
603 · Medallion Sales	1,715.21	1,277.10	7,232.84	7,045.71
604 · Where & When Sales	1,294.38	118.20	1,766.18	714.80
605 · Grapevine Sales	55.75	12.20	434.25	572.75
606 · Anniversary Dinner				
606A · Anniv. Dinner Contrib. & Raffle			100.00	100.00
606B · Anniv. Dinner Income (Tickets)			4,732.00	4,860.00
606C · Anniversary Dinner - Other			805.00	773.00
<b>Total 606 · Anniversary Dinner</b>			<b>5,637.00</b>	<b>5,733.00</b>
608 · Picnic				
608A · Picnic Contributions	0.00	11.00	4,030.12	2,173.65
608B · Picnic - Other			0.00	2,574.92
<b>Total 608 · Picnic</b>	<b>0.00</b>	<b>11.00</b>	<b>4,030.12</b>	<b>4,748.57</b>
609 · Anniversary Cards	97.50	85.00	535.00	477.50
615 · Miscellaneous			(22.25)	0.00
<b>Total 600 · C.O. Revenue</b>	<b>9,274.89</b>	<b>7,943.47</b>	<b>56,892.68</b>	<b>55,568.94</b>
<b>Total Income</b>	<b>9,274.89</b>	<b>7,943.47</b>	<b>56,892.68</b>	<b>55,568.94</b>
<b>Cost of Goods Sold</b>				
700 · Cost of Goods Sold				
720 · AAWS Cost	2,849.84	2,822.23	15,913.89	15,175.67
721 · Medallions Cost	542.85	581.93	2,968.75	3,126.10
722 · Where & When Cost	717.71	279.17	1,767.63	1,599.73
723 · Grapevine Cost	48.89	28.90	326.23	589.69
724 · Anniversary Dinner			4,956.45	4,803.86
725 · Gratitude Dinner			1,245.00	0.00
726 · Picnic Costs	991.99	318.69	1,591.72	1,859.74
730 · Anniversary Cards	58.33	92.59	415.43	590.63
735 · Miscellaneous	(0.90)	(7.65)	47.22	(54.90)
740 · Shipping	36.10	52.53	168.09	273.47
700 · Cost of Goods Sold - Other	14.86	7.25	103.45	84.75
<b>Total 700 · Cost of Goods Sold</b>	<b>5,259.67</b>	<b>4,175.64</b>	<b>29,503.86</b>	<b>28,048.74</b>
<b>Total COGS</b>	<b>5,259.67</b>	<b>4,175.64</b>	<b>29,503.86</b>	<b>28,048.74</b>
<b>Gross Profit</b>	<b>4,015.22</b>	<b>3,767.83</b>	<b>27,388.82</b>	<b>27,520.20</b>
<b>Expense</b>				
656 · Payroll Expenses	2,559.84	3,152.30	14,554.12	13,414.12
66900 · Reconciliation Discrepancies	0.00	(510.36)	0.00	(510.36)
800 · C.O. Operating Expense				
801 · Contributions			10,024.18	10,799.54
805 · Internet and Web Site				
805A · Web Site - PCI	68.75	56.25	343.75	461.25
805C · Internet Connection	93.89	84.86	543.78	314.72
805 · Internet and Web Site - Other			76.25	76.25
<b>Total 805 · Internet and Web Site</b>	<b>162.64</b>	<b>141.11</b>	<b>963.78</b>	<b>852.22</b>
807 · Collection Allowance	(9.00)	(8.09)	(45.84)	(38.44)
808 · Discounts Taken			(81.00)	0.00
815 · Rent	549.00	549.00	2,545.00	2,096.00
816 · C.O. Improvement Expense	129.38	0.00	129.38	99.99
822 · Plain & Straight	120.00	120.00	600.00	629.00
824 · Answering Service	65.00	65.00	325.00	325.00
825 · Telephone	144.49	144.73	662.39	911.10
826 · Office Expenses	620.39	210.38	2,014.43	1,104.09
831 · Postage	0.00	44.00	88.00	129.00
837 · Utilities	135.98	101.88	494.29	359.89
838 · Business Insurance	137.09	143.42	1,114.26	1,187.19

839 · Workers' Comp Insurance	0.00	25.34	0.00	104.35
840 · Cash Over/Short			0.00	(2.20)
842 · Repairs and Maintenance	553.31	0.00	891.31	384.15
846 · Licenses and Fees			61.25	61.25
847 · Professional Fees	200.00	200.00	866.43	600.00
849 · Payroll Taxes				
850 · SS and Medicare	195.84	241.15	1,113.40	1,026.19
851 · State Unemploy. Tax (SUTA)	2.32	0.00	111.09	41.19
<b>Total 849 · Payroll Taxes</b>	<b>198.16</b>	<b>241.15</b>	<b>1,224.49</b>	<b>1,067.38</b>
<b>Total 800 · C.O. Operating Expense</b>	<b>3,006.44</b>	<b>1,977.92</b>	<b>21,877.35</b>	<b>20,669.51</b>
<b>Total Expense</b>	<b>5,566.28</b>	<b>4,619.86</b>	<b>36,431.47</b>	<b>33,573.27</b>
<b>Net Ordinary Income</b>	<b>(1,551.06)</b>	<b>(852.03)</b>	<b>(9,042.65)</b>	<b>(6,053.07)</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
620 · Other Income				
621 · Reimbursements	0.00	0.00	0.00	0.00
622 · Interest-Savings	0.00	1.25	4.75	7.94
<b>Total 620 · Other Income</b>	<b>0.00</b>	<b>1.25</b>	<b>4.75</b>	<b>7.94</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>1.25</b>	<b>4.75</b>	<b>7.94</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>1.25</b>	<b>4.75</b>	<b>7.94</b>
<b>Net Income</b>	<b>(1,551.06)</b>	<b>(850.78)</b>	<b>(9,037.90)</b>	<b>(6,045.13)</b>

### Group Contributions as of May 31, 2010

	<u>May 10</u>	<u>Jan - May 10</u>
2250 Group	0.00	200.00
3rd Tradition Group	0.00	60.00
4th Dimension	0.00	125.00
7 and Up	0.00	25.00
A Day At A Time	0.00	69.86
AA By The Sea	0.00	157.91
ABC	0.00	25.00
ABES Place	187.00	1,092.73
Absolute Sobriety	50.00	100.00
Afterwork Bunch	0.00	125.38
All Ages	0.00	400.00
Archangel Group	0.00	100.00
At The End Of The Rainbow	0.00	377.87
Attitude Adjustment	200.00	1,136.00
Back Porch Lunch Bunch	0.00	200.00
Back To The Book	0.00	93.48
BAIGIS	60.00	120.00
Blind Pass Group	0.00	75.00
Cash Customer	80.79	80.79
Center Of Hope	0.00	30.00
Clearwater Group	30.00	190.00
Common Solution	0.00	53.31
Countryside Women	0.00	200.00
Couples Growing Together	0.00	48.80
Don Vista Group	0.00	180.00
Dunedin Group	50.00	50.00
East Lake Group	411.00	731.00
Feelings Group	160.00	240.00
Find Yourself	0.00	395.99
Forty Niners	20.00	60.00
Free Spirits	0.00	90.00
Go After Your Sobriety	0.00	211.34
GOYA	0.00	160.00
Grow Up Group	0.00	40.00
High Noon Daily	35.00	35.00
Holiday Isles Group	0.00	100.00
Hopeful Group	0.00	86.50
Intergroup Meeting	48.40	268.68
Into Action	0.00	100.00
Keep It Simple	0.00	200.00
Kirk Group	0.00	176.00
Ladies Night	0.00	42.00
Log Cabin Speakers	100.00	100.00
Lunch Bunch	0.00	1,305.74

Maximo Point	0.00	50.00
Mixed Nuts	0.00	45.00
New Beginnings Womens Meeting	0.00	453.00
New Freedom/New Happiness	100.00	275.00
New Hope	0.00	400.00
Our Common Problem	50.00	50.00
Palm Harbor Group	57.40	176.30
Phillippe Park	0.00	50.00
Primary Purpose	15.57	233.74
Progress Not Perfection	72.50	139.33
Sat. Morning Wome's Big Book	0.00	120.00
Saturday Morning Men's Step	117.00	117.00
Saturday Morning Mens Group	0.00	222.00
Saturday Night Group	25.00	25.00
Saturday Steppin' In	0.00	225.00
Seminole Group	0.00	390.00
Serenity Seekers	120.85	491.52
Shore Acres Gratitude	147.41	341.90
Snowbirds	0.00	50.00
Sober In Paradise	60.00	110.00
Special Needs Committee	10.00	30.00
Step Sisters	0.00	90.00
Step Up To The Plate	0.00	27.22
Steps For Sobriety	50.00	50.00
Sunday A.M. Big Book	0.00	87.19
Sunrise Sunset	0.00	1,151.00
Sunset Beach	0.00	475.00
Sunshine City	0.00	100.00
THE GOD STUFF	0.00	30.00
The Real Happy Hour	39.50	51.50
Thursday Morning Break	0.00	116.83
Today In Sobriety	180.00	180.00
Triangle	0.00	50.00
Tuesday Night Men's	50.00	100.00
Turner Street Evening	0.00	125.00
Unity Meeting	221.12	1,148.00
We Are Not Saints	0.00	30.00
Weds Nite Men's Step	0.00	74.00
What's Your Motive	21.84	21.84
Women In Step	0.00	20.00
Women Stepping Up	0.00	31.00
Women With Freedom	0.00	120.00
Wonderful Program	0.00	150.00
<b>TOTAL</b>	<b>2,770.38</b>	<b>17,881.75</b>

**CENTRAL OFFICE MANAGER'S REPORT- Paul S.**

**March Statistics**

• Phone Calls Total:	396
• Information:	305
• 12 step:	10
• Al-Anon:	3
• Other programs:	5
• Hangs up:	20
• Other calls:	23
• Referrals back to website:	14
• Wrong number:	7
• Telemarketing	5
• Special Needs	4
• Visitors:	217

**MAIN POINTS**

- Update 12 Step List
- Central Office Face Lift
- Donations

- Picnic Expense

1. We at Central Office have received an updated 12 step call list which we are sharing with the help Line. As always, if you wish to participate wonderful opportunity to give back in service, please speak to me after the meeting or call Central office at 530-0415.
2. Thanks to the dedication of several volunteers, Central Office is showing signs of a revival. All are welcome to stop by and visit as it is Your Central office.
3. I would like to take this opportunity to thank all the groups and individuals who have so generously contributed to Central Office. This money has been especially important to us at this time of year. It pays the bills and helps keep the shelves stocked with AA Literature.
4. Unfortunately, a late bill arrived from Waste Management for \$323.00. Apparently the bill was sent to Ft. DeSoto park rather than to Central Office. Therefore the amount of the Picnic donation has been reduced accordingly.

**UNITY MEETING REPORT – Melody B.**

**May 2010**

<b><u>Date</u></b>	<b><u>Host Group Name</u></b>	<b><u>Attendance</u></b>	<b><u>Contributions</u></b>
05/01/10	JUST FOR TODAY	65	\$52.00
05/08/10	REAL HAPPY HOUR	103	\$79.00
05/15/10	HOPEFUL GROUP	90	\$58.58
05/22/10	DON VISTA GROUP	97	\$65.00
05/29/10	LARGO YOUNG PEOPLES GROUP	57	\$38.00
<b>May Total</b>		<b>412</b>	<b>292.58</b>
<b>YTD Total</b>		<b>1729</b>	<b>1287.48</b>

**May Expenses** **\$**  
**31.00**

**YTD Expenses** **\$ 155.65**

Hello everyone,

May was a marvelous month for the Unity Speakers meeting. We had the pleasure of five groups hosting.

The last Saturday of May, the Largo Young Peoples Group hosted. It was their first time hosting the Unity Speakers meeting. It was a great meeting, and I learned that I only have "to be young at heart" to join their group. Each Saturday evening, the meeting has a different flare. To go to one meeting room in Largo, and hear speakers from all over Pinellas County is a super benefit for the attendees and for the hosting group. It is a win/win situation. Contributions provide supplemental financial support to Central Office (all proceeds from collection go directly to the Pinellas County Intergroup).

Groups are signed up to host through August 2010. Be sure to take the opportunity to sign your home group up, you can do this while you are here tonight. The Unity Team is waiting to serve you -- sign up for a meeting TODAY!

It's easy, just go to <http://www.aapinellas.org> and complete the form to sign your home group up to host the Intergroup Unity Meeting for an Available Saturday. Or call Melody at 727-623-1296 or contact her at the Intergroup Meeting.

Respectfully Submitted  
 Melody B., Unity Meeting Chair

07/03/10      TURNER STREET EVENING  
 07/10/10      OFF YOUR CHEST

07/17/10	BACK TO THE BOOK
07/24/10	MIXED NUTS
07/31/10	Open Door
08/07/10	Ozona
08/14/10	GROW UP
08/21/10	REAL HAPPY HOUR
08/28/10	Serenity Seekers
09/04/10	----- Available -----
09/11/10	----- Available -----
09/18/10	----- Available -----
09/25/10	----- Available -----

**PLAIN AND STRAIGHT REPORT – Open** – Mary Ann has resigned because she is moving to Pasco County. We will hold an election tonight for the new chairperson.

**WHERE & WHEN REPORT – Robert P (Absent – no report.)**

**HELPLINE REPORT – Angela L. (Absent – no report.)**

**WEB SITE REPORT – Bennett S.** - Presented to the Intergroup Meeting the Website Statistics for the time period of May 8, 2010 to June 7, 2010

Total Visits	= 5,085	Last Month = 5,865
Total Visitors	= 3,173	4,235
Number of Page Views	= 73,401	71,843
Average Time on the Site	= 3:06 minutes	2:27 minutes

**ANNIVERSARY DINNER REPORT– Rosie** – We didn't do a whole lot this past month. We are still looking at halls and hotels that will be suitable for the event. We would like to have multiple meal choices as well as a vegetarian choice. We had decided on one speaker but that did not pan out so the search continues.

**PICNIC REPORT – (Open – no report.)**

**GRATITUDE DINNER REPORT – Pat M. (Absent –no report.)**

**IG LIAISON TO DISTRICT – Sue Z.** - Bernice opened the meeting with remarks about the necessity of maintaining anonymity with respect to the press and newspapers.

Contact Thadine for rides/ accommodations for the District Assembly in Ft. Lauderdale July 16-18 2010.

Aron, Treasurer, reported the District was operating in the black but to keep contributions coming.

Sub District Reports: Holidays Isles will be celebrating their 55th Anniversary. 2250 group will celebrate their anniversary in July. Carry the Message meeting will be moving to a new site to be announced at a late date. The 49ers Group is celebrating their 11th anniversary with a picnic at Walsingham Park. The Lake Seminole meeting has been discontinued. A new meeting will be starting soon at St. Marks Church on Curlew Road in Palm Harbor soon, details TBA. A 12 step workshop-back to the basics will be conducted at the Unity Community Church on Bayshore Dr., Dunedin July 11-17th. Contact Carol M. at 727-465-4410 for more information. A \$20 donation is suggested.

Committee reports:

Archives Committee is in the process of converting tapes into Wave and MP3 versions.

Corrections Committee is always looking for help especially Spanish speaking men.

PI/PCP Committee is still looking for places for bus stop advertising. They had good response from students at the Chi Chi Rodriguez Academy in regard to Alanon and Alateen.

Current Practices Committee is looking for new members and is up to date with their work.

Special Needs Committee is creating a committee to participate in preparing a material for nursing homes and other facilities.

Founder Day Dinner tickets have been slow in selling.

Elections: Bruce G. is the new DCM in sub district 14 and Joanne is the new DCM in sub district 7

Carry the Message Day chair will form an ad hoc committee to decide whether to continue or not.

Delegates Report: Ken C., Delegate from South Florida Area 15.

There are 93 Areas in the US and Canada represented. This was the 60th General Service and was held in New York. 131 voting members were present. The conference book has all of the reports. Ken was on the CPC committee.

Ken reported the difficulty of reaching remote communities where language/culture are barriers. Currently the Big Book is printed in 59 or 60 languages. AA is operating in 150 countries with 60 General Service offices. 41,000 people attended the International Convention. There is an opening for a non-trustee position on the Grapevine board. Grapevine is in need of help, subscriptions are down substantially. The Grapevine committee wants feedback as to how pertinent Grapevine is to you, what type of articles etc. An online survey is being taken at [www.area15.aa.org](http://www.area15.aa.org). Only 5% of the fellowship supports GV. The 2011 conference will be "We are responsible for AA's future--let it begin with us". AA prudent reserves have a 12% shortfall due to retirement accounts.

Again, for any more or detailed information please visit the website [www.area15.aa.org](http://www.area15.aa.org)

**MAINTENANCE COMMITTEE – (Open- Tom reporting)** – Progress on the remodel has been good. We hope to have the upstairs completed by the time of the physical inventory and the whole job completed in August. We are slightly below budget and on-time.

#### **Accept/decline all reports**

Doug, Mixed Nuts Group, made a MOTION to accept all reports.

Kelly, Back Porch Lunch Bunch Group, SECONDED the motion.

All in favor – the motion PASSED.

#### **Old business**

- Election of Plain and Straight Chairperson – Pip, Grow Up Group was elected.
- Election of Picnic Chairperson – James H., Holiday Isles Group was elected.

#### **New business**

- Announcement of election of Maintenance Chairperson
- Announcement of election of Nominating Committee

Fred, Third Tradition Group, made a MOTION to adjourn the meeting.

Harry, Free Spirits Group, SECONDED the motion.

All in favor – the motion PASSED.

The meeting closed at 8:02 PM with the Lord's Prayer.