



## Pinellas County Intergroup Central Office

### Intergroup Minutes

## INTERGROUP MEETING MINUTES

August 16, 2010

The meeting was called to order at 7:03 with a moment of silence followed by the Serenity Prayer.

Officers Present:

Tom H., Chairman  
Virginia M., Treasurer

Jim H., Secretary  
Luis T., Vice Chair

Officers Absent:

None

Steering Committee Members present:

Paul S., Central Office Manager  
Sue Z., IG Liaison to District  
Pip T., Plain and Straight Chair

Melody B., Unity Meeting Chair  
Bennett S, Web Site Chair  
Pat M., Gratitude Dinner Chair

Steering Committee Members absent:

Angela L., Helpline Chair  
Where and When Chair, Open  
James H., Picnic Chair

Office Maintenance Chair, Open  
Rosie, Anniversary Dinner Chair

INTERGROUP REPRESENTATIVES PRESENT:

Voting: 47

New:

6 Rep:

Janet, Sunrise/Sunset Central Group  
Jim K., Thursday Night Speakers Group  
Cory., Blind Pass Group  
Matt, Palm Harbor Group  
Karen C., Friends Of Bill Group  
Jessica T., Philippe Park Group

Non-Voting: 8

New:

1 Alternate Rep:

Deborah, Sunrise/Sunset Group

Total 55

Reading of July's Intergroup meeting minutes.

Fred, Third Tradition Group made a MOTION to accept the minutes with the correction.

Kelly, Back Porch Lunch Bunch Group, SECONDED the motion

All in favor – the motion PASSED

**Chairperson's opening Remarks – Tom H. Chairperson** – More and more people are coming to understand the devastating effects that alcoholism has had on our society. Fatal auto accidents caused by drunk drivers. Families ripped apart by divorce. Incarceration of people resorting to illegal means to supply their addiction to alcohol. The list goes on. I am one of the relative few alcoholics who have found a solution to their problem here in Alcoholics Anonymous. Our Preamble tells me my primary purpose is to stay sober, and help another alcoholic to achieve sobriety. I am committed to this principle, but in order to carry the A.A. message to the still suffering alcoholic; I must be in contact with alcoholics willing to be helped.

Traditions eleven and twelve make me aware that I can't go out and promote A.A. but there are ways that our founders and our General Service Office in New York have given us to make people aware of Alcoholics Anonymous:

1. We can volunteer to be a worker at our Central Office. There we may answer phones, and speak with people who come into the office. We can direct them to a meeting or share some of our experience, strength and hope with them.

2. We can volunteer for our "Help Line" and answer phone calls forwarded to our homes by an answering service when Central Office is closed.
  3. We can volunteer for our District Corrections Committee, and carry the message into jails and prisons.
  4. We can volunteer for our District Treatment Committee and carry the message into Treatment Centers.
  5. We can volunteer for our District Public Information / Cooperation with the Professional Community Committee. These volunteers go into schools, hospitals, Civic organizations, etc. and discuss A.A. What it is, what it does and doesn't do.
- These are some of the ways we can let people know about A.A. so we can offer Help to as many people as possible. There are many other service opportunities offered by our Intergroup, District, and Area organizations. But "First Things First". When I was new to A.A. it was recommended to me not to drink, go to meetings daily, join a home group, find a sponsor and work the steps. These things have worked for me, and I recommend them to anyone who is new to our fellowship.

**Treasurer's Report – Virginia M.** - Total income was \$8,124.31. Our monthly cost of Goods Sold was \$5,028.17 and our total expenses were \$6,486.52. That leaves a net income \$(3,390.38).

**Balance Sheet as of July 31, 2010**

	Jul 31, 10
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
103 · Checking Account	1,291.82
104 · Savings Account	12,318.35
106 · Petty Cash	0.29
<b>Total Checking/Savings</b>	13,610.46
<b>Accounts Receivable</b>	
105 · Accounts Receivable	30.65
<b>Total Accounts Receivable</b>	30.65
<b>Other Current Assets</b>	
110 · Prepaid Rent	449.00
111 · Prepaid Expenses	100.00
120 · Inventory Asset	17,594.36
<b>Total Other Current Assets</b>	18,143.36
<b>Total Current Assets</b>	31,784.47
<b>Fixed Assets</b>	
222 · Equipment & Machinery	810.50
224 · Furniture & Fixtures	5,711.25
228 · Leasehold Improvements	1,245.93
233 · Accumulated Depr. Equip & Mach	(810.50)
239 · Accum. Amort. Leasehold Improve	(1,245.93)
<b>Total Fixed Assets</b>	5,711.25
<b>TOTAL ASSETS</b>	<b>37,495.72</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200 · Accounts Payable	390.00
<b>Total Accounts Payable</b>	390.00
<b>Other Current Liabilities</b>	
305 · Sales Tax Payable	436.11
310 · Payroll Liabilities	
350 · Fica W/H Payable	548.42
351 · Federal W/H Payable	631.78
352 · Suta Payable	99.83
<b>Total 310 · Payroll Liabilities</b>	1,280.03
<b>Total Other Current Liabilities</b>	1,716.14
<b>Total Current Liabilities</b>	2,106.14
<b>Total Liabilities</b>	2,106.14
<b>Equity</b>	
565 · Fund Balance	49,025.08
Net Income	(13,635.50)
<b>Total Equity</b>	35,389.58
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>37,495.72</b>

**Profit and Loss as of July 31, 2010**

	Current Month	Prior Year Month	Current YTD	Prior YR YTD	YTD
	Jul 10	Jul 09	Jan - Jul 10	Jan - Jul 09	\$ Change
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
600 · C.O. Revenue					
601A · Group Contributions	1,505.57	5,138.80	22,110.62	26,359.27	(4,248.65)
601B · Unity Meeting	0.00	234.73	1,409.58	1,581.92	(172.34)
601C · Miscellaneous Contributions			206.53	577.00	(370.47)
601D · Birthday Plan			20.00	20.00	0.00
602 · AAWS Sales	5,103.94	2,787.02	28,151.41	25,360.20	2,791.21
603 · Medallion Sales	1,178.55	1,451.95	9,481.34	9,982.96	(501.62)
604 · Where & When Sales	188.40	81.60	1,774.45	942.80	831.65
605 · Grapevine Sales	37.85	98.60	629.40	860.20	(230.80)
606 · Anniversary Dinner					
606A · Anniv. Dinner Contrib. & Raffle			100.00	100.00	0.00
606B · Anniv. Dinner Income (Tickets)			4,732.00	4,860.00	(128.00)
606C · Anniversary Dinner - Other			805.00	773.00	32.00
Total 606 · Anniversary Dinner			5,637.00	5,733.00	(96.00)
608 · Picnic					
608A · Picnic Contributions			4,030.12	2,173.65	1,856.47
608B · Picnic - Other			0.00	2,574.92	(2,574.92)
Total 608 · Picnic			4,030.12	4,748.57	(718.45)
609 · Anniversary Cards	110.00	87.50	742.50	642.50	100.00
615 · Miscellaneous			(22.25)	0.00	(22.25)
Total 600 · C.O. Revenue	8,124.31	9,880.20	74,170.70	76,808.42	(2,637.72)
<b>Total Income</b>	8,124.31	9,880.20	74,170.70	76,808.42	(2,637.72)
<b>Cost of Goods Sold</b>					
700 · Cost of Goods Sold					
720 · AAWS Cost	4,133.70	2,294.41	23,225.61	21,157.83	2,067.78
721 · Medallions Cost	475.76	617.85	3,933.46	4,440.49	(507.03)
722 · Where & When Cost	248.86	251.50	2,305.88	2,240.10	65.78
723 · Grapevine Cost	33.30	89.78	470.80	770.33	(299.53)
724 · Anniversary Dinner			4,956.45	4,803.86	152.59
725 · Gratitude Dinner	0.00	300.00	1,245.00	300.00	945.00
726 · Picnic Costs			1,907.00	1,859.74	47.26
730 · Anniversary Cards	68.14	68.39	574.55	741.64	(167.09)
735 · Miscellaneous	(7.65)	(3.60)	38.67	(61.65)	100.32
740 ·					
Shipping	16.75	65.48	238.29	447.68	(209.39)
700 · Cost of Goods Sold - Other	59.31	11.50	208.22	188.00	20.22
Total 700 · Cost of Goods Sold	5,028.17	3,695.31	39,103.93	36,888.02	2,215.91
<b>Total COGS</b>	5,028.17	3,695.31	39,103.93	36,888.02	2,215.91
<b>Gross Profit</b>	3,096.14	6,184.89	35,066.77	39,920.40	(4,853.63)
<b>Expense</b>					
656 · Payroll Expenses	3,712.30	3,380.30	21,030.26	19,316.26	1,714.00
6690 · Reconciliation Discrepancies			0.00	(510.36)	510.36
800 · C.O. Operating Expense					
801 · Contributions			10,024.18	10,799.54	(775.36)
803 · Bank Charges			0.00	1.00	(1.00)
805 · Internet and Web Site					
805A · Web Site - PCI	0.00	187.50	343.75	648.75	(305.00)
805C · Internet Connection	93.89	84.88	740.06	484.48	255.58
805 · Internet and Web Site - Other			76.25	76.25	0.00
Total 805 · Internet and Web Site	93.89	272.38	1,160.06	1,209.48	(49.42)
807 · Collection Allowance	(8.88)	(11.12)	(62.68)	(58.05)	(4.63)
808 · Discounts Taken			(81.00)	0.00	(81.00)
815 ·					
Rent	549.00	0.00	3,543.00	3,094.00	449.00
816 · C.O. Improvement Expense	883.66	0.00	1,906.79	99.99	1,806.80
822 · Plain & Straight	120.00	120.00	840.00	869.00	(29.00)
824 · Answering Service	65.00	65.00	455.00	455.00	0.00
825 · Telephone	135.70	143.58	943.26	1,265.08	(321.82)
826 · Office Expenses	226.52	108.27	2,531.84	1,448.51	1,083.33
831 ·					
Postage	44.00	50.18	132.00	179.18	(47.18)

837 · Utilities	0.00	179.68	776.91	691.82	85.09
838 · Business Insurance	137.09	194.58	1,388.44	1,525.19	(136.75)
839 · Workers' Comp Insurance	49.00	0.00	49.00	104.35	(55.35)
840 · Cash Over/Short			0.00	(2.20)	2.20
842 · Repairs and Maintenance	84.00	84.00	1,310.33	636.15	674.18
844 · Shipping Expense	6.50	0.00	6.50	0.00	6.50
846 · Licenses and Fees			61.25	61.25	0.00
847 · Professional Fees	100.00	100.00	966.43	800.00	166.43
849 · Payroll Taxes					
850 · SS and Medicare	283.99	258.61	1,608.82	1,477.70	131.12
851 · State Unemploy. Tax (SUTA)	4.75	0.00	118.90	41.19	77.71
Total 849 · Payroll Taxes	<u>288.74</u>	<u>258.61</u>	<u>1,727.72</u>	<u>1,518.89</u>	<u>208.83</u>
Total 800 · C.O. Operating Expense	<u>2,774.22</u>	<u>1,565.16</u>	<u>27,679.03</u>	<u>24,698.18</u>	<u>2,980.85</u>
Total Expense	<u>6,486.52</u>	<u>4,945.46</u>	<u>48,709.29</u>	<u>43,504.08</u>	<u>5,205.21</u>
Net Ordinary Income	<u>(3,390.38)</u>	<u>1,239.43</u>	<u>(13,642.52)</u>	<u>(3,583.68)</u>	<u>(10,058.84)</u>
Other Income/Expense					
Other Income					
622 · Interest-Savings	0.00	2.17	7.02	11.27	(4.25)
Total 620 · Other Income	<u>0.00</u>	<u>2.17</u>	<u>7.02</u>	<u>11.27</u>	<u>(4.25)</u>
Net Income	<u>(3,390.38)</u>	<u>1,241.60</u>	<u>(13,635.50)</u>	<u>(3,572.41)</u>	<u>(10,063.09)</u>

### Group Contributions as of July 31, 2010

	<u>Jul 10</u>	<u>Jan - Jul 10</u>
2250 Group	0.00	200.00
3rd Tradition Group	0.00	60.00
4th Dimension	0.00	177.50
7 and Up	0.00	25.00
A Day At A Time	0.00	69.86
AA By The Sea	75.00	232.91
ABC	0.00	25.00
ABES Place	0.00	1,300.55
Absolute Sobriety	50.00	150.00
Afterwork Bunch	0.00	315.59
All Ages	0.00	400.00
Amazing Grace	0.00	16.00
Archangel Group	0.00	300.00
At The End Of The Rainbow	286.81	664.68
Attitude Adjustment	200.00	1,536.00
Back Porch Lunch Bunch	0.00	450.00
Back To The Book	0.00	93.48
BAIGIS	30.00	180.00
Blind Pass Group	0.00	150.00
Cash Customer	0.00	80.79
Center Of Hope	0.00	60.00
Clearwater Group	30.00	250.00
Coffee Makers Beginner Step Study	0.00	50.00
Common Solution	0.00	56.20
Countryside Women	0.00	200.00
Couples Growing Together	0.00	48.80
Don Vista Group	0.00	180.00
Dunedin Group	0.00	50.00
East Lake Group	0.00	731.00
Feelings Group	80.00	320.00
Find Yourself	73.26	514.25
Forty Niners	20.00	100.00
Free Spirits	0.00	180.00
Go After Your Sobriety	0.00	211.34
GOYA	0.00	160.00
Grow Up Group	40.00	80.00
High Noon Daily	0.00	35.00
Holiday Isles Group	0.00	100.00
Hopeful Group	0.00	166.50
Indian Rocks Beach	0.00	50.00
Intergroup Meeting	56.10	370.09
Into Action	0.00	200.00
Keep It Simple	0.00	275.00
Kirk Group	0.00	176.00

Ladies Night	0.00	102.00
Log Cabin Speakers	0.00	100.00
Lunch Bunch	0.00	1,807.81
Maximo Point	0.00	50.00
Mid-Day Miracle	50.00	50.00
Mixed Nuts	0.00	45.00
New Beginnings Womens Meeting	0.00	453.00
New Freedom/New Happiness	0.00	275.00
New Hope	0.00	400.00
Our Common Problem	0.00	50.00
Palm Harbor Group	0.00	258.75
Phillippe Park	0.00	50.00
Primary Purpose	0.00	295.59
Progress Not Perfection	0.00	139.33
Sat. Morning Wome's Big Book	0.00	120.00
Sat. Morning Women's Big Book	0.00	120.00
Saturday Morning Men's Step	0.00	117.00
Saturday Morning Mens Group	287.00	509.00
Saturday Night Group	0.00	25.00
Saturday Steppin' In	0.00	225.00
Seminole Group	0.00	523.00
Serenity Seekers	0.00	637.24
Shore Acres Gratitude	0.00	341.90
Snowbirds	0.00	50.00
Sober In Paradise	0.00	110.00
Sober Spirits	146.40	146.40
Special Needs Committee	0.00	30.00
Step Sisters	0.00	90.00
Step Up To The Plate	0.00	27.22
Steps For Sobriety	0.00	50.00
Sunday A.M. Big Book	0.00	87.19
Sunrise Sunset	0.00	1,641.00
Sunset Beach	0.00	631.75
Sunshine City	0.00	300.00
THE GOD STUFF	0.00	30.00
The Real Happy Hour	0.00	51.50
Thursday Morning Break	0.00	116.83
Thursday Night Uplifters	0.00	25.00
Today In Sobriety	0.00	180.00
Triangle	0.00	50.00
Tuesday Night Men's	0.00	100.00
Turner Street Evening	0.00	125.00
Unity Meeting	0.00	1,409.58
We Agnostics	0.00	25.00
We Are Not Saints	0.00	30.00
We Don't Know Yet	50.00	50.00
Weds Nite Men's Step	0.00	74.00
What's Your Motive	0.00	51.57
Women In Step	0.00	20.00
Women Stepping Up	31.00	62.00
Women With Freedom	0.00	120.00
Wonderful Program	0.00	150.00
<b>TOTAL</b>	<b>1,505.57</b>	<b>23,520.20</b>

**CENTRAL OFFICE MANAGER'S REPORT- Paul S.**

- July Statistics

Calls for Information:	247
12 Step Calls:	7
Calls for ALANON:	7
Calls for Other Programs:	5
Other Calls:	18
Hang Ups:	3
Telemarketing:	8
Special needs	2
Total Calls:	397
Visitors	231

- Procedure review
  - Medallions
1. Now that Central Office renovations are mostly complete, Buzz and I are reviewing our daily procedures so as to best utilize our additional space.
  2. Central Office is now fully stocked with all your favorite medallions.

**UNITY MEETING REPORT – Melody B.**

**July 2010**

<b><u>Date</u></b>	<b><u>Host Group Name</u></b>	<b><u>Attendance</u></b>	<b><u>Contributions</u></b>
07/03/10	Turner Street Evening	71	\$49.50
07/10/10	Off Your Chest	79	\$53.65
07/17/10	Back To The Book	80	\$61.00
07/24/10	Mixed Nuts	63	\$52.50
07/31/10	Open Door	83	\$60.00
<b>July Total</b>		<b>376</b>	<b>\$276.65</b>
<b>YTD Total</b>		<b>2440</b>	<b>\$1780.95</b>

**July Expenses** **\$ 44.36**

**YTD Expenses** **\$ 244.01**

Hello everyone,

July was a fun month for the Unity Speakers Meeting, we had awesome groups hosting and there was five weeks in this month instead of the usual four.

We have a new coffeemaker, Aaron. Jason felt it was time to “pass the torch.” Our new set-up person is Ian; he took over for Paul. At the end of August Lauri is stepping down as the P & S Unity Reporter. Please let me know if you are interested in becoming part of the Unity Team, and fulfilling this commitment on Saturday evenings. We have a service commitment for anyone wanting to get involved.

The Unity Speakers Meeting is a project of Pinellas County Intergroup. Contributions provide supplemental financial support to Central Office; all proceeds from collection go directly to the Pinellas County Intergroup, therefore, all AA members benefit.

Groups are signed up to host through September 18. Be sure to take the opportunity to sign your home group up, you can do this while you are here tonight. The Unity Team is waiting to serve you -- sign up for a meeting TODAY!

It's easy, just go to <http://www.aapinellas.org> and complete the form to sign your home group up to host the Intergroup Unity Meeting for an Available Saturday. Or call Melody at 727-623-1296 or contact her at the Intergroup Meeting.

Thank you for letting me be of service,  
Melody B., Unity Meeting Chair

- 08/21/10 Real Happy Hour
- 08/28/10 Serenity Seekers
- 09/04/10 Bulletproof Men's Meeting
- 09/11/10 Shore Acres Gratitude
- 09/18/10 San Martin

09/25/10 ----- Available -----  
 10/02/10 Kirk Group  
 10/09/10 Step Up To The Plate  
 10/16/10 Real Happy Hour  
 10/23/10 2250 GROUP  
 10/30/10 After Work Bunch  
 11/06/10 Attitude Adjustment

**PLAIN AND STRAIGHT REPORT – Pip T.** – Pip apologized for not having the Plain and Straight newsletter at this meeting. He wasn't sure why they had not arrived in time, Since he is new in the position, he can only assume that he made some mistake in following the timeline for printing but would correct the error in the future. As far as the current issue, it can be viewed on the web site and the printed version should be in the office within a couple of days. Tom suggested that you call the office first to ensure they have gotten there before coming down.

**WHERE & WHEN REPORT – Robert P (Absent – no report.)** - Tom reported that he and Woodie will temporarily be handling meeting changes because Robert has resigned. The election of a new chairperson will be held next month.

**HELPLINE REPORT – Angela L. (Absent – no report.)** - Gerry, the alternate chair reported that they are still having some problems with the new service but are working through them.

**WEB SITE REPORT – Bennett S.** - Presented to the Intergroup Meeting the Website Statistics for the time period of July 10, 2010 to August 9, 2010

Total Visits	= 5,107	Last Month = 4,927
Total Visitors	= 3,218	3,082
Number of Page Views	= 72,780	70,620
Average Time on the Site	= 3:03 minutes	3:05 minutes

**ANNIVERSARY DINNER REPORT– Rosie (Absent – noreport.)**

**PICNIC REPORT – James H (Absent – no report.)** - James sent a report stating that they had started committee meetings. Also, they have invited the last two chairpersons to the next committee meeting to give them some insights on preparing for the event.

**GRATITUDE DINNER REPORT – Pat M.**– The next committee meeting will be on September 11 at the 1:30 PM at the DeGeorge Plaza where the Back Porch Lunch Bunch meets. We also have tickets tonight to be given to any Intergroup Rep wishing to sell them. The money or unsold tickets will be due back by the October intergroup meeting. Please ask your groups to donate baskets for the raffle. The doors will open at 11:00, dinner will be at 12:00 and the meeting will be at 2:00 PM.

**IG LIAISON TO DISTRICT – Sue Z.** - No report tonight. The next District meeting will be September 11 so I will have a report at the next Intergroup Meeting.

**MAINTENANCE COMMITTEE – (Open- Tom reporting)** – Progress on the remodel has been good. We are slightly below budget and on-time. Three of the four rooms have been completed. The final room should be completed soon. That room will be used as a conference room and as a permanent display for some archives items. Special display cases have been donated and will be installed soon. It should be completed within the next month. Luis passed pictures of the completed work to the reps.

**Accept/decline all reports**

Fred, Third Tradition Group, made a MOTION to accept all reports.  
 Claudette, Ladies Beach Serenity Group, SECONDED the motion.  
 All in favor – the motion PASSED.

**Old business**

- Election of Maintenance Committee Chairperson – Dave R., Koala Group stood and was elected.

**New business**

- Election of Where and When Chairperson was announced

Fred, Third Tradition Group, made a MOTION to adjourn the meeting.

Kelly, Back Porch Lunch Bunch Group, SECONDED the motion.

All in favor – the motion PASSED.

The meeting closed at 7:52 PM with the Lord's Prayer.